



# Request for Proposals

## Smart Cities Business Innovation Fund 2.0

### Net-Zero Urban Innovation Projects between Singapore and ASEAN entities

**APPLICATION DUE: February 15, 2025**

**Notice:** Issuance of this solicitation does not constitute an award commitment on behalf of the U.S. Department of State. A final award cannot be made until the proposal has been reviewed and approved, and an award agreement is drawn up and signed by Stockholm Environment Institute (SEI). SEI reserves the right to decide not to issue an award after receipt of the proposal. SEI also reserves the right to reduce, revise, and/or increase proposal budget in accordance with the needs of the program and availability of funds.

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## 1. PROGRAM OBJECTIVES

The U.S.-ASEAN Smart Cities Partnership (“USASCP”), in collaboration with Stockholm Environment Institute (SEI) and Enterprise Singapore (“EnterpriseSG”), have launched a US \$3 million request for proposals (RFP) for small and medium-sized enterprises (SMEs) in ASEAN collaborating with Singaporean companies pioneering sustainable net-zero/low carbon solutions to address urban challenges under the Smart Cities Business Innovation Fund 2.0 (BIF 2.0). This joint RFP builds upon the 2022 RFP launched by the USASCP Smart Cities Business Innovation Fund (BIF), a pilot program launched as a sub-national climate finance mechanism funding innovative, net-zero/low-carbon products and services. More information about the Business Innovation Fund and the previous cohort of grantees can be found [here](#). The aim was, and remains, to address urban needs in the ASEAN region and provide stakeholders at the city level with the resources to accelerate climate action in support of urban sustainability and reinforce countries’ Nationally Determined Contributions.

EnterpriseSG will expand the BIF program by promoting ASEAN-Singapore business partnerships to advance innovation and market solutions. The partnership will support Singapore-based companies’ collaboration with ASEAN entities through joint activities such as research and development (R&D) to bring projects to market. This program builds on EnterpriseSG’s existing efforts to support R&D collaborations between Singapore-based companies and their overseas partners and reinforces the U.S.-Singapore Strategic Partnership.

This solicitation is for small (10-49 employees) to medium (50-249 employees) sized enterprises in the ASEAN region. It is open to innovative proposals that help advance climate action by reducing greenhouse gas (GHG) emissions and strengthening the adaptive capacity of cities while advancing urban equity and social inclusion. While proposals *must demonstrate clear relevance and applicability to urban areas*, proposals could also consider rural-urban linkages and integrated development solutions. Examples of topics include, but are not limited to:

- Nature-based solutions, (e.g., life sciences, biotech, ecosystem-based adaptation, green infrastructure, etc.)
- Smart sustainable cities development, AI, and digital tools
- Sustainable urban solutions (e.g., waste management, waste valorization/upcycling, housing, health, transportation, and mobility)
- Renewable energy
- Negative emissions technologies
- Decentralized solutions
- Disaster risk reduction and resilience
- Social business

The fund will finance approximately 3-4 joint projects in amounts of US\$200,000.00-400,000.00.

## 2. AWARD INFORMATION FOR ASEAN ENTITIES

**Length of performance period:** 24 to 36 months

**Anticipated award amount:** US\$200,000.00-400,000.00

**Type of funding:** U.S. Economic Support Funds under the Foreign Assistance Act

**Anticipated program start date:** Second Quarter 2025 (April to June)

**Funding instrument type:** Grant

*This notice is subject to availability of funding.*

\* \* \*

The awardee will consult Stockholm Environment Institute (SEI) to monitor grant implementation and progress, advise on technical matters, and facilitate business market connections.

## 3. PARTNERSHIP AND PROJECT REQUIREMENTS

**Project partners must meet the following requirements:**

- The partnership must involve at least one company from Singapore and one entity from an ASEAN country. Application entities can be independent from one other.
- Academic/research institutions, NGOs, and/or companies from countries outside of ASEAN may form part of the application but will not be funded directly by EnterpriseSG or the USASCP.

**Project proposals must comply with the following guidelines:**

- The project should focus on the development of new or scaling of existing products or services offering low-carbon or net-zero solution to urban challenges. “Innovation” can also refer to new ways to scale or apply existing products or services, i.e. process innovation.
- The project should demonstrate a balanced contribution between the Singapore and ASEAN project partner(s). Each partner should contribute no more than 70% of total project resources, in terms of person months and total budget of the project.
- The project partners should agree in advance on the IP rights and on the commercialization strategy of the product and process.
- The period of performance of the project should be no less than 24 months and no more than 36 months.

**Any partners whose joint research and development (R&D) project is consistent with the foresaid criteria can apply to the current RFP.**

Preference will be given to projects that demonstrate collaboration with U.S. companies and/or organizations in support of ASEAN cities to advance urban service delivery and sustainable economic development. However, U.S. entities and/or ASEAN cities will **not** be funded directly by EnterpriseSG or SEI.

## **4. ELIGIBILITY REQUIREMENTS AND CRITERIA**

SEI and EnterpriseSG will carry out an independent review and screening process to confirm project eligibility for financial support in accordance with the U.S. and Singaporean national laws and regulations. Only projects that are selected and approved by both EnterpriseSG and USASCP will receive funding support under this call.

### **4a. Eligibility**

Eligible applicants for the application are ASEAN entities, a legally registered ASEAN company, NGO, and/or university in an ASEAN Member State (Brunei, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, Philippines, Singapore, Thailand, and Viet Nam) with at least 51% ASEAN ownership.

**For ASEAN entities**

- Applicants can apply as a singular entity in partnership with a Singaporean company or they can apply as a consortium in partnership with a Singaporean company.
- City governments can join the project application and provide problem statements or in-kind support but will not be funded by EnterpriseSG or SEI. The target audience for project implementation will be ASEAN grant recipients.
- **The following ASEAN countries are eligible to apply:**
  - Brunei, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, Philippines, Thailand, and Viet Nam
  - Singapore (see below for details)

#### **For Singapore companies**

The Singapore partner must meet **all the following criteria:**

- be a business entity that is registered and physically present and operates in Singapore,
- more than or equal to 30% local equity held directly or indirectly by Singaporean(s)/Singapore PR(s), determined by the ultimate individual ownership, and
- be financially able to see the project through to completion for the specified period of performance.

#### **For U.S. companies and entities (universities, NGOs)**

- U.S. companies and U.S. entities operating in ASEAN and/or with interests in the region are encouraged join the project application with an eligible ASEAN entity through in-kind support but will **not** receive funding from SEI.

#### **4b. Other eligibility requirements**

In order to be eligible to receive an award, all ASEAN organizations receiving U.S. Government funding must have a Unique Entity Identifier (UEI) number issued via [www.SAM.gov](http://www.SAM.gov) as well as a valid registration on [www.SAM.gov](http://www.SAM.gov). Please see Section D.6 for more information. Individuals are not required to have a UEI or be registered in SAM.gov.

**Note:** Applicants are only allowed to submit one proposal per unique pairing/partnership.

#### **NOTE: Funding restrictions for ASEAN entities**

In accordance with the U.S. National Defense Authorization Act (NDAA), Section 703(c)(3), no funds under this award may be used for any project or activity that directly supports or promotes:

- the Belt and Road Initiative or any dual-use infrastructure projects of the People's Republic of China; or

- the use of technology, including biotechnology, digital, telecommunications, and cyber, developed by the People’s Republic of China, unless the Secretary of State, in consultation with the USAID Administrator and the heads of other Federal agencies as appropriate, determines that such use does not adversely impact the national security of the United States.

Please ensure your application includes the following elements:

ASEAN Entity/ies Requirements	Singapore Company Requirements
Part 1 (Joint)	Part 1 (Joint)
<input type="checkbox"/> Partnership Information <input type="checkbox"/> Joint Partnership Narrative <input type="checkbox"/> Summary of Project Costs <input type="checkbox"/> Detailed Joint Budget	<input type="checkbox"/> Partnership Information <input type="checkbox"/> Joint Partnership Narrative <input type="checkbox"/> Summary of Project Costs <input type="checkbox"/> Detailed Joint Budget
Part 2 (Individual)	Part 3 (Individual)
<input type="checkbox"/> ASEAN Project Narrative <input type="checkbox"/> Budget Narrative <input type="checkbox"/> 1-page resume of key personnel <input type="checkbox"/> 2 past performance evaluations <input type="checkbox"/> Latest NICRA ( <i>if applicable</i> ) <input type="checkbox"/> Official Permission Letters ( <i>if required</i> ) <input type="checkbox"/> Project Workplan	<input type="checkbox"/> Singaporean companies will submit their portion of the application via the Enterprise Singapore business grants portal ( <a href="https://www.businessgrants.gov.sg/">https://www.businessgrants.gov.sg/</a> )
<ul style="list-style-type: none"> <li>Applicants should submit Part 1 and Part 2 to the SEI portal at <a href="https://www.usascp.org">usascp.org</a></li> <li>Applicants should submit Part 3 to the Enterprise SG portal at <a href="https://www.businessgrants.gov.sg/">https://www.businessgrants.gov.sg/</a></li> <li>A complete application will be considered for review once all three (3) parts are received by SEI and Enterprise SG.</li> </ul>	

## 5. SUBMISSION INFORMATION

### 5a. Formatting guidelines

Please ensure:

- The proposal clearly addresses the goals and objectives of this funding opportunity,
- All documents are in English,

- All budgets are in U.S. dollars (\$),
- All pages are numbered,
- All pages state the project title in the header,
- All documents are formatted to 8 ½ x 11 paper,
- All Microsoft Word documents are 12-point Calibri font,
- The Joint Proposal (Part 1) **does not exceed 1,000 words**,
- The ASEAN project proposal narrative (Part 2) (excluding cover sheet, table of contents, organization details, budget, and other attachments) **does not exceed 3,000 words**, and
- The Singaporean company submits their individual portion (Part 3) of the application in the [Enterprise Singapore portal](#)

## 5b. Application Components

Please ensure your application includes the following items, with each document labeled in the format as the items are listed below (example: Part 1a – Joint Narrative, Project Summary).

### Part 1 – Joint Narrative

- 1a – Partnership Information
- 1b – Joint Partnership Narrative
- 1c – Summary of Project Costs
- 1d – Detailed Joint Budget

### Part 2 – Application for ASEAN entities

- 2a – Table of Contents
- 2b – ASEAN Project Narrative (3,000 words maximum)
- 2c – Budget Narrative
- 2d – One (1)-page CV or resume of key program personnel who are proposed for the program
- 2e – Minimum of two (2) past performance evaluations (using provided Microsoft Word template)
- 2f – Project workplan
- 2g – If your organization has a NICRA, the NICRA charges must be included in the budget and your latest NICRA should be included as a PDF file
- 2h – Official Permission Letters (if required)

### Part 3 – Application for Singaporean Entities

Eligible Singapore companies will submit their application via the Enterprise Singapore’s business grants portal (<https://www.businessgrants.gov.sg/>) for additional funding. Singaporean companies should work with their ASEAN partners to complete Part 1 together.

The partnership (ASEAN entity/ies and Singaporean company) should submit Part 1 and Part 2 of the application to the [Track 2 Application Portal](#). The Singaporean company should submit Part 3 of the application to the [Enterprise Singapore Portal](#).

**An application will not be considered complete unless all three (3) parts of the application are submitted to the two portals.**

**PART 1: Joint Narrative**

*Not to exceed 1,000 words*

**1a. Partnership Information**

Please fill in information for each member of the entire project. Note that the total contribution of all the members should add up to 100%. If the ASEAN consortium is comprised of multiple entities, please designate and clarify one primary point of contact. **Please copy and paste the table for each additional entity, if applicable.**

Name of Organization	
Address	
Website	
Type of Organization	Company / Institute of Higher Learning / Research Institute
Country	
Cost Contribution to Project (in US\$)	
Contribution (%)	
Role of Participant	
Year(s) established	
Number of employees	
Parent organization (if any)	
Brief description of expertise/business sector, relevant past and present operations, and market description & strategy (max. 300 words)	

**1b. Joint Partnership Narrative**

*Not to exceed 1,000 words*

Provide a detailed, descriptive narrative of the intended cooperation and benefits to the project outcome between the Singaporean and/or ASEAN partner(s). **Please address the following topics:**

- Proposed collaboration model between the various participants/partners
- Proven advantage and added value for each partner resulting from the cooperation
- Each partner’s respective strengths
- How each partner will participate in the R&D phase (noting that this division of tasks in the R&D must be balanced between the partners)
- The model for management and joint activities for achieving an effective international partnership

**1c. Summary of project costs**

Please copy and populate the following table.

Cost Item	Project costs borne by ASEAN entity (US\$)	Project costs borne by Singapore company (US\$) (if applicable)
Staff Salary		
Manpower-related costs		
Hardware/equipment and software; materials & consumables		
Professional Services		
Intellectual Property		
Testing & Certification		
Other costs (please specify)		
<b>Total</b>	<b>\$</b>	<b>\$</b>

**1d. Detailed Joint Budget**

Applicants should populate both tabs of the provided Joint Budget Template with ASEAN entities and Singaporean line items ([usascp.org/apply/](http://usascp.org/apply/)).



## PART 2: Application for ASEAN Entities

### 2a. Table of Contents

### 2b. Project Narrative

*Not to exceed 3,000 words*

The proposal should contain sufficient information that anyone not familiar with the solicitation would understand exactly what the applicant wants to do. You may use your own proposal format, but it must include all the items below.

1. **Proposal summary:** Short narrative that outlines the proposed project, including title, objectives, anticipated impact, and scope, including main research and development (R&D) activities. For consortium applications, please outline the partnership and division of labor among all partners.
2. **Description of the innovation and rationale:** What novel product, service, process is being proposed? How is it distinct from other products, services and processes that are available? Include a clear rationale for why the innovation is needed and how it responds to important urban challenge(s), with reference to literature. How is this project aligned with local/ national/regional policy and priorities? What is the target market and market demand in terms of size, customers, market niche, and geographical coverage?
3. **Project goals and objectives:** The “goals” describe what the project is intended to achieve, both quantitatively and qualitatively (please describe). The “objectives” refer to the intermediate accomplishments on the path to the goals. These should be achievable and measurable.
4. **Project activities, methods, and outputs:** Describe the project activities, methods and outputs, and how they will help achieve the objectives.
  - i. **Intellectual property:** What IP, research articles, etc. are you planning to produce? How will you treat IP entering the project, developed within the project, and after the project? Please indicate any early agreement with your partner(s) on splitting export markets, sales, revenue, licensing, etc.
  - ii. **Scaling and technological roadmap:** Describe some of your future plans in terms of product development/scaling, enhancing capabilities through R&D and/or other means:
    1. How does this project contribute to these longer-term goals?
    2. What plans does the company have in terms of a three-to-five-year technological roadmap?
5. **Key personnel and staffing plan:** Provide names, titles, roles, and experience/qualifications of key personnel involved in the project. What proportion of their time will be used in support of this project? Organizational chart suggested.

6. **Monitoring and evaluation plan:** Indicate the key metrics of success you will consider and how you plan to measure them (e.g., GHG emissions avoided, number of people receiving improved services, etc.).

## 2c. Budget Narrative

*Not to exceed 1,000 words*

After completing the Budget Template, describe each of the budget expenses in detail in a cohesive narrative. See the following guidelines for budget justification for more information:

1. **Staff salary:** Describe the wages, salaries, and benefits of temporary or permanent staff who will be working directly for the applicant on the project, and the percentage of their time that will be spent on the project.
2. **Other manpower-related costs:** Estimate the Cost of Living Allowance (COLA), costs for travel/airfare, and any training costs. If the project involves international travel, include a brief statement of justification for that travel.
3. **Hardware/equipment and software; materials & consumables:** Describe any machinery, furniture, computer devices, or other personal property that is required for the project, including but not limited to hardware/equipment, software, and other materials & consumables. Alcoholic beverages are not permitted.
4. **Professional services (sub-contractor services/consultancy fees):** Describe goods and services that the applicant plans to acquire through a contract with a vendor or sub-contractor. Describe any sub-awards or consultancy fees to non-profit partners or ASEAN consortium partners that will help carry out the project activities.
5. **Intellectual property:** Describe any costs or fees associated with intellectual property agreements or rights.
6. **Testing & certifications:** Describe any fees or costs associated with testing and/or certifications required to carry out the project.
7. **Other costs:** Describe other costs directly associated with the project that do not fit in the other categories. For example, this includes shipping costs for materials and equipment or applicable taxes. All "Other" or "Miscellaneous" expenses must be itemized and explained.
8. **Approach to cost sharing:** Describe contributions from the organization or other entities other than the U.S. Embassy. Cost-sharing can be financial or in-kind such as volunteers' time and donated venues. **A 15-30% cost share is required from the applicant.**
9. **Limitations to use of US funding:** Please elaborate on any possible limitations to the use of US funding.

## 2d. Key Program Personnel

Provide a one (1)-page CV or resume of key program personnel who are proposed for the program.

## **2e. Past Performance Evaluations**

Provide a minimum of two (2) past performance evaluations (using provided Microsoft Word template).

## **2f. Project Workplan**

Provide a project workplan which shows timeline and phasing of activities.

## **2g. NICRA (optional)**

If your organization has a Negotiated Indirect Cost Rate (NICRA) and includes NICRA charges in your budget, your latest NICRA should be included in a PDF file. A NICRA is an indirect cost rate negotiated between the grant administrator and grantee organization which reflects the indirect costs (facilities and administrative costs), and fringe benefit expenses incurred by the organization.

## **2h. Official Permission Letters (if required)**

If required for program activities, provide official permission letters.

## **5c. Additional submission requirements**

The partnership (ASEAN entity/ies and Singaporean company) should submit Part I and Part II of the application to the [Track 2 Application Portal](#). The Singaporean company should submit Part III of the application to the Enterprise Singapore platform.

**An application will not be considered complete unless all three (3) parts of the application are submitted to the two portals.**

**Applications are due no later than February 15, 2025.**

Please compress application documents into a ZIP file and **label** the documents according to the following application checklist (example: Part 1a – Partnership Information).

### **Part 1 – Joint Narrative**

- 1a – Partnership Information
- 1b – Joint Partnership Narrative
- 1c – Summary of Project Costs
- 1d – Detailed Joint Budget

### **Part 2 – Application for ASEAN entities**

- 2a – Table of Contents

- 2b – ASEAN Project Narrative (3,000 words maximum)
- 2c – Budget Narrative
- 2d – One (1)-page CV or resume of key program personnel who are proposed for the program
- 2e – Minimum of two (2) past performance evaluations (using provided Microsoft Word template)
- 2f – Project workplan and timeline
- 2g – If your organization has a NICRA, the NICRA charges must be included in the budget and your latest NICRA should be included as a PDF file
- 2h – Official Permission Letters (if required)

A [virtual information session](#) for interested applicants will be hosted on **Tuesday, November 19 at 9 a.m. (ICT)**. Interested applicants can register at the hyperlink or from the application page at [usascp.org/apply](https://usascp.org/apply).

Please submit all questions to the [message board](#). All questions should be submitted by **6 p.m. on Tuesday, November 26 (ICT)**. Responses will be addressed on a rolling basis during the information session and compiled into a Q&A document which will be shared at [usascp.org/apply](https://usascp.org/apply).

For additional clarification contact Chloe Pottinger-Glass ([chloe.pottingerglass@sei.org](mailto:chloe.pottingerglass@sei.org)) and Rachel Tham ([Rachel\\_THAM@enterprisesg.gov.sg](mailto:Rachel_THAM@enterprisesg.gov.sg)).

### 5d. Scoring Criteria

Applications will be scored out of 100 according to the following criteria.

Criteria	Proposal sections we will use to evaluate	Points available
<b>1. Organizational capacity</b> To what extent does the proposal provide clear evidence of the applicant’s capacity to execute the project?	1a. Partnership Information 2b5. Key Personnel and Staffing Plan 2d. – Key Program Personnel CVs 2e. – Performance Evaluations	30
<b>2. Innovation and relevance</b> To what extent does the proposal offer a novel product, service or approach that can address the urban challenge identified? To what extent could the project catalyze future action in the region?	2b2. – Description of Innovation and Rationale 2b3. – Project Goals and Objectives	30
<b>3. Feasibility</b> How feasible is the proposed project within the timeframe and budget? How robust is the	1d. – Detailed Joint Budget 2b4. – Activities, Methods, and Outputs	30

methodology? Have clear metrics of success been identified?	2b6. – Monitoring and Evaluation Plan 2c. – Budget Narrative 2f. – Workplan & Timeline	
<b>4. Value for money</b> Does the proposal provide good value for money in terms of funding requested compared to anticipated impacts? Have cost-sharing arrangements been identified?	2c8. – Approach to Cost-sharing	10

## 6. AWARD ADMINISTRATION INFORMATION

### 6a. Award notice and national policy requirements

The grant will be written, signed, awarded, and administered by SEI. The assistance award agreement is the authorizing document, and it will be provided to the recipient for review and signature by email. The recipient may only start incurring project expenses beginning on the start date shown on the grant award document signed by SEI.

Since the award will be issued with USG funding, SEI must adhere to U.S. rules and regulations in regard to the issuance and monitoring of the award. Issuance of this solicitation letter does not constitute an award commitment on the part of the U.S. government, nor does it commit the U.S. government to pay for costs incurred in the preparation and submission of proposals. Further, the U.S. government reserves the right to reject any proposal received.

**Terms and Conditions:** Before submitting an application, applicants should review all the terms and conditions and required certifications which will apply to this award, to ensure that they will be able to comply. These include:

2 CFR 200, 2 CFR 600, and the Department of State Standard Terms and Conditions which are available at: <https://www.state.gov/about-us-office-of-the-procurement-executive/>. Note the U.S Flag branding and marking requirements in the Standard Terms and Conditions.

By submitting an application, applicants acknowledge that certain non-confidential data gathered in the project, such as grantee’s progress against indicators and impact stories may be used externally.

### 6b. Unique Entity Identifier (UEI) and System for Award Management (SAM.gov)

**Required Registrations:**

All organizations (except individuals) must obtain these registrations. All are free of charge at [www.SAM.gov](http://www.SAM.gov) registration, which will generate a Unique Entity Identifier (UEI).

Any applicant with an exclusion in the System for Award Management (SAM) is not eligible to apply for an assistance award in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR, 1986 Comp., p. 189) and 12689 (3 CFR, 1989 Comp., p. 235), "Debarment and Suspension."

The Unique Entity Identifier (UEI) is one of the data elements mandated by Public Law 109-282, the Federal Funding Accountability and Transparency Act (FFATA), for all Federal awards. SAM.gov is the Federal government's primary database for complying with FFATA reporting requirements. OMB designated SAM.gov as the central repository to facilitate applicant and recipient use of a single public website that consolidates data on all federal financial assistance. Under the law, it is mandatory to register in SAM.gov.

Starting April 2022, the UEI will be assigned when an organization registers or renews its registration in SAM.gov at [www.SAM.gov](http://www.SAM.gov). To access SAM.gov an organization is required to have a Login.gov account. Organization can create an account at <https://login.gov/>.

**SAM.gov requires all entities to renew their registration once a year in order to maintain an active registration status in SAM.gov. It is the responsibility of the applicant to ensure it has an active registration in SAM.gov.**

***Note: The process of obtaining or renewing a SAM.gov registration may take anywhere from 4-8 weeks. Please begin your registration as early as possible.***

- Organizations **based in the United States** or that pay employees within the United States will need an Employer Identification Number (EIN) from the Internal Revenue Service (IRS) and a UEI number prior to registering in SAM.gov.
- Organizations **based outside of the United States** and that do not pay employees within the United States do not need an EIN from the IRS but do need a UEI number prior to registering in SAM.gov.

If an organization plans to issue a sub-award, those sub-awardees must also have a unique entity identifier (UEI number). Those entities can register for a UEI only at SAM.gov.

All organizations (except individuals) must obtain these registrations, which are free of charge.

**Note: As of April 2022, a DUNS number is no longer required.**

### **Exemptions**

An exemption from the UEI and SAM.gov registration requirements may be permitted on a case-by-case basis if:

- An applicant's identity must be protected due to potential endangerment of their mission, their organization's status, their employees, or individuals being served by the applicant.
- For an applicant, if the Federal awarding agency makes a determination that there are exigent circumstances that prohibit the applicant from receiving a unique entity identifier and completing SAM registration prior to receiving a Federal award. In these instances, Federal awarding agencies must require the recipient to obtain a unique entity identifier and complete SAM registration within 30 days of the Federal award date.

Organizations requesting exemption from UEI or SAM.gov requirements must email the point of contact listed in the NOFO at least two weeks prior to the deadline in the NOFO providing a justification of their request. Approval for a SAM.gov exemption must come from the warranted Grants Officer before the application can be deemed eligible for review.

## 6c. Project Funding Terms

### For ASEAN companies

- For selected proposals, ASEAN companies and/or consortia will receive U.S. Department of State funding in the form of a grant. Enterprise Singapore will fund the Singaporean company.
- The exact funding amount provided will depend upon the needs as per the proposal, budget request, and cost-share arrangements.
- The disbursement of funding will be discussed with the winning teams.
- ASEAN awardees will be required to submit quarterly reports to the USASCP grants manager and be available for periodic site visits and communication.

### For Singapore Companies

- If awarded, eligible companies could receive up to 70% support for qualifying cost items to collaborate with their foreign, in-market partners on innovation activities such as joint R&D projects to develop new products or solutions.
- Qualifying project costs include third-party consultancy fees, software and equipment, IP protection, licensing fees, and internal manpower cost incurred by the Singapore company.

### For U.S. entities

- U.S. entities involved in a project application will **not** directly receive funding from EnterpriseSG or the USASCP for their involvement in the project.
- U.S. entities should discuss the terms of their project involvement with their Singapore and ASEAN partners directly.
- U.S. entities may participate as service and product providers and benefit indirectly from a winning proposal.

## 6d. Reporting requirements

Recipients of SEI funding (ASEAN entity) will be required to submit quarterly financial reports, quarterly narrative reports, and an Environmental, Social, and Governance (ESG) or company Quarterly Reports with an ESG section included to SEI. SEI will review narrative, financial, and ESG reports on a quarterly basis. Recipients should incorporate the indicators identified in the performance management plan (PMP) template in their quarterly reports. The PMP will be provided upon award.

Recipients of funding by EnterpriseSG will be required to submit a project summary report, documentation of project deliverables (e.g. consultant's report, images of equipment), and cost items documentation for audit (e.g. Invoices, bank statements, employment contract). Companies will also be required to select an auditor from [Enterprise Singapore's Pre-Qualified Panel](#) to verify your claims, unless expressly exempted by Enterprise Singapore.